

Lee Cemetery Trustee Meeting

April 23, 2019

Cemetery Trustees present: Jacki Neill, Donna Eisenhard and Peter Hoyt.

Others present: None

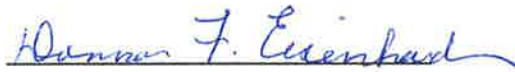
1. Meeting was called to order at 10:00 am.
2. Minutes of the April 5, 2019 meeting were reviewed and approved.
3. Trustee Hoyt reported on upcoming burials at Lee Hill Cemetery.
4. Trustee Hoyt presented a sheet outlining Cemetery Charges, replacing the cost sheet adopted June 12, 2013. After review, the new Cemetery Charges sheet was adopted. A copy of that sheet becomes a permanent part of these minutes.
5. Trustee Hoyt presented a sheet outlining information on diggers for Lee Hill Cemetery. He stated a third party had also been contacted. Said information had been reviewed by himself, Highway Supervisor Bullek and former Superintendent Stevens. Matt Bryant from Lee was chosen and will begin, when needed, May 2. He said there will always be someone from the Town to supervise any digging. A copy of the sheet becomes a permanent part of these minutes.
6. Trustee Hoyt presented a sheet outlining requirements, after his extensive research, into allowing "shepherd hooks" at Lee Hill Cemetery. These requirements would ensure all hooks and hanging plants allowed be identical and fair to any installed by plot owners. After review, it was decided to postpone any decision until all burials had been accomplished that were pending. Trustee Eisenhard asked if a letter should be sent to Mr. Beary informing him of this. Trustee Hoyt said he had already informed Mr. Beary of the Trustees consideration still pending. A copy of that sheet becomes a permanent part of these minutes.
7. Trustee Eisenhard reported on her research into a position for Cemetery Superintendent. She asked for help from Town Administrator Glover who informed her former Superintendent Stevens and herself had already met regarding this matter. A position could be created entitled Cemetery Custodian, which would differ in its title and be per hour rather than salaried. She gave her a sheet entitled Cemetery Custodian Wage Estimate which they devised, based on research by Mr. Stevens, which was reviewed by the Trustees. Trustee Hoyt also presented a sheet outlining Cemetery Custodian Responsibilities, which was also reviewed. A copy of both sheets becomes a permanent part of these minutes.
8. Trustee Neill nominated Peter Hoyt as new Chairman for the Cemetery Trustees. Trustee Eisenhard asked why a Chairman was needed as in prior years when she was Trustee they had not designated one. After discussion on which it was determined this was a good idea by all the Trustees so there was a main person people could contact, when needed, Trustee Hoyt was chosen as Chairman.

9. Trustee Neill again noted the damage at the Bennett Private Trust Cemetery which had to be dealt which includes 3 fallen trees within the cemetery, fence damage and stone damage. This will be discussed again at a future meeting.

10. Trustee Neill stated she was tending her resignation as Cemetery Trustee. After discussion, Trustee Eisenhard reminded her she should submit a letter of resignation to the Board of Selectmen.

11. Meeting was adjourned at 11:09 a.m.

Minutes recorded by:

A handwritten signature in blue ink that reads "Donna F. Eisenhard". The signature is written in a cursive style and is positioned above a horizontal line.

Donna F. Eisenhard